

# Health/Science Educator

## PRIMARY FUNCTION

The instructional format of The Health Adventure and Momentum is based on the concept of teaching as a performing art, reinforced by exciting exhibits designed to lend tremendous impact to the desired message. The educator's job is to plan and implement this format in program curriculum and to evaluate the results.

## MAJOR DUTIES AND RESPONSIBILITIES

- Master curriculum and teach all classes to children and adults; update methods of instruction to enhance and enrich the learning experience.
- Develop science and health curriculum, design new programs and write exhibit copy; re-evaluate and update existing programs utilizing objectives from the North Carolina Standard Course of Study in Healthful Living, Science and related curriculum areas. Evaluate teaching performance through daily class evaluations and peer review.
- Coordinate traveling exhibits, special projects, evening or weekend programs and others as requested by the Director of Education. Conduct and coordinate community resource committees as needed.
- Handle routine administrative tasks, program grant applications and other tasks as needed.
- Assure schedule from book to board; assist in in-house and outreach scheduling or contracts as needed.
- Supervise storage and maintenance of science equipment, teaching props, videos, and electronic equipment; anticipate and assist in exhibit maintenance and needs of exhibit space.
- Stay informed on current health and science research and materials.
- Lead parent meeting for sex education and other topics as needed; conduct parent previews in schools and in-house.
- Cover exhibit floor as needed; engage visitors and coordinate lecture demonstrations as needed.
- Seek out and participate in educational and personal growth opportunities that enhance job performance; join and actively participate in relevant professional associations or community organizations which help promote the mission and goals of The Health Adventure and Momentum. This may require out of town trips.
- Maintain professional appearance and demeanor; be responsive to needs of other staff, Board and volunteers.

## KNOWLEDGE AND SKILLS

- BS or BA degree in health, education, science or in allied fields.
- Proven ability to teach health and science subjects and process to children and adults. Must have good human relations skills to be able to relate to children (Preschool – Grade 12).
- Excellence in presentation skills; maintenance of personal and professional appearance.
- Good communication skills, both oral and written; curriculum and hands-on activities development.
- Requires good organizational and program development skills. Takes a creative approach to problem solving.
- Is an enthusiastic promoter of the mission and goals of The Health Adventure and Momentum
- Flexible "team" player.

## REPORTS TO:

Director of Education

## SUPERVISORY RESPONSIBILITIES:

Volunteers & student interns as assigned